

CVM Teaching Academy: Summer Toolkit Series – June 16, 2020

Agenda for Zoom breakout rooms: ***

*** having a written agenda for planned student activities DURING a breakout seems to be a “best practice”

1. When it appears, click on invitation to **JOIN BREAKOUT ROOMS** to enter your randomly assigned breakout room
2. Introduce yourself to each other.
 - Name
 - Affiliation (department, etc.)
 - What do you teach?
 - Did you teach online during the pandemic this past spring?
 - What are you teaching this fall? Tentative plans?
 - At some time during the breakout, a message will be broadcast to ALL breakout rooms
 - i. Pay attention to where and how it appears, as this is what students will see when you send an announcement as instructor (meeting host)
 - If you didn't try this last week: At some point during the breakout, send the instructor a **REQUEST for HELP** (“ask for help”)
 - i. This is how students will summon you into their breakout room during a Zoom session
 - ii. The “instructor” will join your breakout as soon as he/she is able OR will send a LATER message (check whether it appears and where/how)

YOUR PRIMARY BREAKOUT ASSIGNMENT

3. **WISH LIST** (approximately 10 minutes)
 - Come to consensus on 3 possible topics for summer CVM TA Toolkit sessions for June or July, OR otherwise be prepared to share your group's suggestions for additional summer sessions.
 - Post/share your Wish List items as a Padlet note. Just click on the PLUS sign in the corner and add a note. Yellow = wish list. <https://padlet.com/stevehines/cost9mkofnsz0siw>
4. **ONLINE TEACHING TIPS** (5-10 minutes)
 - For those who taught online during the pandemic this past spring, share any tips you learned that might be useful to other instructors.
 - Post each tip as a [Padlet note](#) using the link above. Green = TIP.
5. Post-Breakout Return to Meeting
 - Look for an announcement (with countdown) requesting you to exit breakout and REJOIN meeting
 - Questions & Comments on breakout room function

□ Group discussion on remaining Toolkit sessions

ZOOM SUPPORT RESOURCES:

- <https://support.zoom.us/hc/en-us/articles/206476313-Managing-breakout-rooms>
- <https://support.zoom.us/hc/en-us/articles/115005769646-Participating-in-breakout-rooms>
- <https://support.zoom.us/hc/en-us/articles/360032752671-Pre-assigning-participants-to-breakout-rooms>

Some of the approaches that participants in the first Toolkit session identified as using last spring:

METHOD	number
Live Zoom help / Q&A sessions	14
Zoom breakout rooms (small groups)	7
Zoom polls	4
Zoom whiteboard and/or annotation function	3
Top Hat quizzes	5
Top Hat PAGES	5
Blackboard discussion board	8
Blackboard surveys & polls	1
Qualtrics surveys & polls	6
Embedded Panopto quizzes	2
Voice Thread – shared videos	1
Padlet	1
Persuall	2
Online cases	5
Other	5

My online teaching was primarily				
Live, synchronous sessions	Recorded, asynchronous sessions	Mixed – approximately 50:50 synchronous/asynchronous	Mixed – but mostly live, synchronous	Mixed – but mostly recorded, asynchronous
8	5	4	0	5
36%	23%	18%	0%	23%

The recorded, asynchronous sessions I used were: Select ONE			
Constructed new in Panopto for this year	Repurposed Panopto lectures from a previous year	A mix of new and old Panopto recordings	Other – e.g. video produced using another program
7	0	5	5
41%		29%	29%